

Board of Health Minutes

South Heartland District Health Department

Hastings Public Library, Meeting Room AB, 314 N Denver Ave, Hastings, NE 68901

September 4, 2024 9:00am

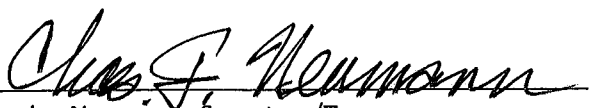
Topic, Lead Person	Comments/Actions	Roll Call/Vote						
	<table border="1"> <tr> <td data-bbox="431 583 553 625">Staff</td> <td data-bbox="553 583 1179 625">Michele Bever, Kelly Derby, Sam Coutts</td> </tr> <tr> <td data-bbox="431 625 553 667">Guests</td> <td data-bbox="553 625 1179 667">Tami Smith, CEO, Heartland Health Center</td> </tr> <tr> <td colspan="2" data-bbox="431 667 1179 699">COVID-19 mods: Hand sanitizer and masks available</td> </tr> </table>	Staff	Michele Bever, Kelly Derby, Sam Coutts	Guests	Tami Smith, CEO, Heartland Health Center	COVID-19 mods: Hand sanitizer and masks available		
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Guests	Tami Smith, CEO, Heartland Health Center							
COVID-19 mods: Hand sanitizer and masks available								
<p>Welcome & Call Meeting to Order Board President (Chair)</p>	<p>The September 2024 Board of Health meeting was called to order by Board President, Sandra Nejezchleb, at 9:00 am.</p> <p>Open Meeting Statement read aloud by Board President Sandra Nejezchleb: <i>Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls, and Webster counties. Each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department (SHDHD), 606 N Minnesota, Ste 2, Hastings, NE, and on the website. This meeting is being held in open session. A copy of the Nebraska Open Meeting Law has been posted in this meeting room and is available for the public's review.</i></p> <p>A link to the Nebraska Open Meeting Law is posted with Board Agenda on the SHDHD website.</p>							
<p>Determine Quorum</p>	<p>Introductions/Roll Call</p> <p><i>Quorum met</i></p>	<p>Present Amyot, Grove, Harrington, Kleppinger, Nejezchleb, Neumann, Oldham, Shackelford, Shaw, Williams</p> <p>Absent Jobman, Kohmetscher, McMeen, Murphy Buschkoetter</p>						

Approve or Amend Agenda	Motion to approve the September 4, 2024 Board Meeting		Ayes: All
	Motion	Grove	Nays: None
	Second	Amyot	
	<i>Motion Passed (voice vote)</i>		
Approve Minutes	Motion to approve the July 3, 2024 Minutes		Ayes: All
	Motion	Shackelford	Nays: None
	Second	Shaw	
	<i>Motion Passed (voice vote)</i>		
Finances K Derby	As of August 31, 2024, SHDHD has \$1.2M in cash, no debt, and net income of \$179K. Net income was due to the reimbursement of \$294K in program expenses invoiced June 30 of this year. Correction to the P&L statement: \$53K (not \$10K) was received in reimbursement for indirect costs (IDC). The resulting negative balance of \$6K of IDC will be covered by State Appropriations. Overdue invoices to DHHS, going back as far as October 2023, and totaling \$32K, have finally been approved.		Ayes: All
	Motion to accept the Financial Report		Nays: None
	Motion	Shackelford	
	Second	Harrington	
	<i>Motion Passed (voice vote)</i>		
Finance Committee C Neumann	Finance Committee minutes were provided in the board packet. The FY 2025 Annual Budget, reviewed at the Budget Hearing, was brought forward to the Board for approval.		Ayes: Amyot, Grove, Harrington, Kleppinger, Nejezchleb, Neumann, Oldham, Shackelford, Shaw, Williams
	Motion to approve the FY2025 Annual Budget		Nays: None
	Motion	Finance Committee	
	<i>Motion Passed (roll call)</i>		
Finance Committee C Neumann	A Resolution to participate in NPAIT, was brought forward to the Board for approval. NPAIT, Nebraska Public Agency Investment Trust, only for public entities in Nebraska, is required by law to collateralize funds safely. It's also very easy to use. The 7-Day average rate is currently over 5%. This should allow us to take advantage of the cash we have on hand.		Ayes: Amyot, Grove, Harrington, Kleppinger, Nejezchleb, Neumann, Oldham, Shackelford, Shaw, Williams
	Motion to approve NPAIT Enabling Resolution		Nays: None
	Motion	Grove	
	Second	Oldham	
	<i>Motion Passed (roll call)</i>		

Staff in person Bi Monthly Report	<p>To augment the written Bi-Monthly Report, staff introduced themselves, noting their roles and key achievements/projects they are working on this period. Staff presenting: Janis Johnson, Carrie Watson, Kylene Hayes, Dennis Shaif, Samantha Coutts, Luisa Najera, Jessica Warner, Jean Korth, Heidi Davis, Tami Marcello, Devi Dwarabandam, Chris Junker, Erik Meyer, Tam Pauley, and Brooke Wolfe.</p> <p>Motion to accept Bi-Monthly Report</p> <table border="1" data-bbox="443 506 1179 579"> <tr> <td>Motion</td> <td>Oldham</td> </tr> <tr> <td>Second</td> <td>Kathy</td> </tr> </table> <p><i>Motion Passed (voice vote)</i></p>	Motion	Oldham	Second	Kathy	<p>Ayes: All</p> <p>Nays: None</p>
Motion	Oldham					
Second	Kathy					
Stretch & Move	<p>Staff and Board mingled and networked.</p>					
Policy Committee N Shackelford	<p>Policy Committee minutes were included in the Board packet. N Shackelford informed the Board of the health department's Vaccine Policy being provided to clients and then presented the following policies for Board approval following the Policy Committee review on 8/21/2024:</p> <p><u>HR 511 (Bloodborne Pathogen)</u> – revised to include updated procedures.</p> <p><u>HR 100 (Bereavement)</u> – Expanded who is eligible for bereavement leave to include staff planning a funeral for someone.</p> <p><u>HR 300 (Disciplinary Action)</u> – Added verbal warning step and revised Investigatory Suspension section.</p> <p><u>HR 307 (Employee Classification)</u> – Minor grammatical changes.</p> <p><u>HR 315 (Badging Policy)</u> – Adjusted to match updated practices.</p> <p><u>Leadership Succession Plan</u> – Updated Critical Information section.</p> <p>Motion to approve revised policies HR 511, HR 100, HR 300, HR 307, HR 315, & Leadership Succession Plan</p> <table border="1" data-bbox="443 1539 1179 1570"> <tr> <td>Motion</td> <td>Policy Committee</td> </tr> </table> <p><i>Motion Passed (roll call vote)</i></p>	Motion	Policy Committee	<p>Ayes: Amyot, Harrington, Grove, Kleppinger, Nejezchleb, Neumann, Oldham, Shackelford, Shaw, Williams</p> <p>Nays: None</p>		
Motion	Policy Committee					
Communications from Director M Bever	<p>M Bever referred Board members to written communications in the Packet and also noted the September 23, 2024 Health Improvement Priorities Meeting from 12:00 - 4:30pm; The floor was opened for questions from the Board.</p>					

Communications from Board Members Chair	<ol style="list-style-type: none"> 1. <u>S Nejezchleb</u>: Attended the annual NALBOH conference held in Grand Rapids, MI this year. She noted that out of over 3,000 health departments in the U.S, only 393 are accredited, with South Heartland being one of them. 2. <u>B Harrington and K Amyot</u> informed the Board of the progress on the Social Media & Youth Mental Wellness initiative, noting they are working (with a committee of staff) toward a resolution regarding Social Media and Youth Mental Wellness to bring to the Board in November. Stated it is important to be on record with a statement about this topic. 3. <u>J Grove</u>: The Nuckolls county courthouse has gutted its basement to address poor air quality, stripping it down to the original structure and discovering a mold problem. Plans are in place to paint and coat the area once the mold issue is resolved. 4. <u>N Shackelford</u>: Old Trusty Days is September 7-8, 2024 at the Clay Center Fairgrounds. 5. <u>C Neumann</u>: The new jail facility in Adams County is now open. 5. <u>Board Decision</u>: The January 1, 2025 Board meeting will be rescheduled for the following week: Jan. 8. 											
Community Leader Tami Smith	Guest: Tami Smith, CEO, Heartland Health Center, presented the Board with an overview of the recently opened Federally Qualified Health Center (FQHC), highlighting their mission to be a trusted source of integrated healthcare in our community, their vision to see improved health outcomes for all people in central Nebraska, and their values including Honesty, Excellence, Adaptability, Resourcefulness, and Teamwork (HEART).											
Public Comment	None											
Adjourn	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Motion to adjourn</td> </tr> <tr> <td style="width: 15%;">Motion</td> <td>Shackelford</td> </tr> <tr> <td>Second</td> <td>Amyot</td> </tr> <tr> <td colspan="2"><i>Motion Passed (voice vote)</i></td> </tr> <tr> <td colspan="2">Adjourned 11:27am</td> </tr> </table>	Motion to adjourn		Motion	Shackelford	Second	Amyot	<i>Motion Passed (voice vote)</i>		Adjourned 11:27am		Ayes: All Nays: None
Motion to adjourn												
Motion	Shackelford											
Second	Amyot											
<i>Motion Passed (voice vote)</i>												
Adjourned 11:27am												
	Next Meeting: November 6, 2024, Nuckolls County											

Respectfully submitted,


 Charles Neumann, Secretary/Treasurer
 Board of Health
 South Heartland District Health Department

Sept. 23, 2024
 Date